




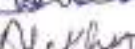




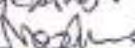


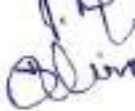


Rishi UBR Degree and PG College for Women
(Affiliated to Osmania University, MBA – Approved by AICTE)

Minutes of the Meeting of IQAC On June 19, 2021

Date, Time & Venue	June 19, 2021, 4 pm to 5.30 pm, Online Meeting	
Members	Signatures of the Members Present	Members Absent
Ms. M.Rajasree, Secretary & Correspondent		
Mrs. J. MadhaviLatha, Coordinator - CAC		
Dr P. Kameswara Rao, Principal		
Ms. M. Rama, IQAC Coordinator		
Dr. S. Subbalakshmi, Prof., Dept. of Commerce		
Dr. T. Alekhya, Prof., Dept. of Commerce		
Ms D Harini, Assoc. Prof, Dept. of Commerce		
Ms N S L Praveena, HOD, Dept. of Business Management		
MsANLSudha, HOD, Dept. Of Science		
Mr. RVV Krishna, Asst. Prof, Dept. of Commerce		
Ms B Meghna, Asst. Prof, Dept of Commerce		
Mr L K Reddy, Administrative Officer		
Mr. R. Ramakrishna, System Administrator		
Ms B Shivalaskhmi, Asst. Prof., Dept. of Business Management		


<p>Ms. DSSS Ranjani, Asst. Prof. Dept. of Science Ms. Anjali, Alumni Representative Ms. Anthima Agarwal, Student Member Ms. Palak, Student Member Ms. SaiVarshitha, Student Member</p>	<p><i>Ranjani</i> <i>Anjali</i> <i>Anthima</i> <i>Palak</i> <i>Varsitha</i></p>	
<p>Agenda Points</p>	<ol style="list-style-type: none"> 1. Welcome Remarks 2. Introduction of our Esteemed Industry Representative 3. Review and progress of founding meeting agenda points held on Nov 11, 2020 4. To plan for the academic year 2021-22—Define goals and objectives to be achieved by the set goals 5. Set the action points for the first quarter of the academic year 2021-22 6. Issue of letter of Appreciation to faculty with significant contribution in various fields on September 5 7. Result Analysis of last academic year 8. Discussion on student Feedback on faculty 	

Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	Welcome remarks was given by IQAC Coordinator	-	-	-	-
2	The Industry Representative MsKavitha Rajesh was Introduced.	-	-	-	-
3	Review of Agenda points of Nov 11, 2020 meeting	All action Points reviewed and completed.			
4	The goals for 2020-21 Academic Year was discussed. The areas of	➤ To encourage students to NDLI and Delnet resources	Spread across the academic	Responsibilities assigned	

5	The first quarter action points were discussed and set.	<ul style="list-style-type: none"> ➤ Encourage students to use NDLI and NDigital National Online Libraries- Submission of article reviews by students ➤ MOU with Red Cross Society ➤ Improve faculty and student registration to NPTEL courses ➤ FDPs on Qualitative and participative teaching and CO-PO ➤ Purchase of Anti Plagiarism Software ➤ Development of Media Room 	<p>JULY, 2021</p> <p>August, 2021</p> <p>August, 2021</p>	<p>Ms B Meghna, E Learning Cell Ms M. Rama, Primary Health Center MsMeghna.B, With E Learning Cell Dr K Suguna,R& D Cell</p> <p>Dr K suguna, R & D Cell Ms N S L Praveena, Alumni and Learning Management System cell</p>	<p>July 7th, 2021</p> <p>July 9th, 2021</p> <p>July 26th, 2021</p> <p>July 30th, 2021</p> <p>August 23rd, 2021</p>
6	The teachers with exemplary performance in various fields should be recognized. The members discussed on various points to be considered . The suggestions given were certification courses, paper publications, feedback, result of students, other contributions.	<p>Certificate of Appreciation to be issued for the following</p> <ol style="list-style-type: none"> 1. successful completion of NPTEL Courses 2. Publication of papers in Internantional/national Journals 3. Presentation of papers in International Conferences 4. Any other achievements 5. Any extra contributions to the 		HODs	













	<p>focus were discussed. The objectives to be achieved for the next academic year and the plan was finalized. Points like MOU for extension activities, improvise NPTEL registration and improve usage of digital libraries, industry collaborations, teaching learning resources, modification in feedback form, improvement in career guidance, grievance redressal.</p>	<ul style="list-style-type: none"> ➤ To strive for MOU with red Cross Society ➤ To conduct FDPs on Qualitative and Participative Teaching and CO-PO ➤ To purchase Anti Plagiarism software ➤ To improve NPTEL registration ➤ To develop Media Room ➤ To develop Programs for teaching and non-teaching staff ➤ To improvise usage of ICT enabled learning Resources ➤ Automation of Academic activities. ➤ To analyse the grievance redressal complaints and improvise redressal mechanism ➤ To initiate internal audit ➤ To improve extension activities, career guidance programs, promote entrepreneurs ➤ To encourage faculty for FDPs and research writing ➤ Green Initiatives ➤ To Conduct Conferences on Quality aspects and IPR/Entrepreneurship 	<p>year</p>		
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		department			
7	The results were analyzed and discussed. The MBA program results were good. The degree overall results were good. Few students had got less marks in first attempt. The members suggested for remedial classes. The planning was done.	Remedial classes for degree students and revision classes		HODs	
8	The feedback of students on faculty was analyzed and discussed. The feedback was satisfactory.	-	-	-	-


Signature of the Coordinator

Rishi UBR Degree and PG College for Women
(Affiliated to Osmania University, MBA – Approved by AICTE)

Minutes of the Meeting of IQAC On September 18, 2021

Date, Time & Venue	September 18, 2021, 4 pm to 5.30 pm, Online Meeting	
Members	Signatures of the Members Present	Members Absent
MsM. Rajasree, Secretary & Correspondent		
Mrs J. MadhaviLatha, Coordinator – CAC		
Dr. P. Kameswara Rao, Principal		
Ms. Kavitha Rajesh, Industry Expert		ABSENT
Ms. M. Rama, IQAC Coordinator		
Dr. S. Subbalakshmi, Prof., Dept. of Commerce		
Dr. T. Alekhya, Prof., Dept. of Commerce		
Ms D Harini, Assoc. Prof., Dept. of Commerce		
Ms N S L Praveena, HOD, Dept. of Business		
Management		
Ms ANLSudha, HOD, Dept. Of Science		
Ms. T. Saritha, Assoc. Prof, Dept of Science		
MrRVV Krishna, Asst. Prof, Dept. of Commerce		
Ms B Meghna, Asst. Prof, Dept of Commerce		

<p>Mr L K Reddy, Administrative Officer Mr. R. Ramakrishna, System Administrator Ms B Shivalaskhmi, Asst. Prof. Dept. of Business Management Ms. DSS. Ranjani, Dept. of Science Ms. Anjali, Alumni Representative Ms. Anthima Agarwal, Alumni Representative Ms. Palak, Alumni Representative, Ms. SaiVarshita, Alumni Representative Ms. E. Senha, Student Member (MBA) Ms. Ruksana, Student Member (B.Com) Ms. Prashanthi, Student Member (B.Sc)</p>	<p>Prashanthi Ramakrishna Shivalaskhmi Ranjani Anjali Anthima Palak SaiVarshita E. Senha Ruksana</p>	<p>ABSENT ABSENT ABSENT</p>
<p>Agenda Points</p>	<ol style="list-style-type: none"> 1. Welcome Remarks and Review and progress of meeting agenda points held on June 19, 2021 2. SwayamPrabha Channel subscription 3. Smart Board 4. Purchase of academic software 5. Green Initiatives 6. Extension activities 7. Faculty development programs On IPR 8. Career guidance and corporate ready programs for students 	

Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	<p>Welcome remarks were given by the IQAC Coordinator. The progress of agenda points of the previous meeting of June 19, 2021 were discussed. The conference report was given by Ms N S L. Praveena, Convenor of the Conference.</p> <p>The R&D Cell Coordinator had demo of anti plagiarism software. Media Room was developed by Alumni Club and MOU with red Cross was signed by Primary Health Center. The other MOUs for placement and internship were signed by Training and Placement Cell.</p>				
2	To facilitate student learning, swayamprabha channel dish was suggested. The TV equipped with SwayamPrabha channels was proposed to be put up in the E. Learning Room.	To enable E. learning Classroom with Swayamprabha Channel	November 2021	Ms B Meghna	October 30 th , 2021
3	To facilitate interactive teaching process and aid in technology centered learning, White Interactive Board was proposed. The quotations would be called for and the features would be heard to.	To Purchase Smart Board	December 2021	Ms M Rama	December 20 th , 2021
4	Use of technology for academic	Purchase of Academic software	October, 2021	Ms M Rama	






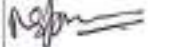



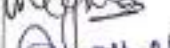

	operations had become a necessity to enhance quality of operations. Use of software for maintenance of student database, faculty database, mentoring records, CO-Po mapping, etc. Purchase of academic and assessment Software after taking quotes and demos from multiple vendors .				October 28 th , 2021
5	To take a further step on green initiatives, Horticultural club and Eco club suggested Sanitary napkin incinerator to be bought. The use of the incinerator was discussed and also the capacity per day and costs were discussed.	Purchase of Sanitary Napkin Incinerator	November, 2021	Ms D Harini	November 7 th , 2021
6	To help society better through NSS Cell, it was suggested to adopt a village and a school so that the cell can help them develop and also give students exposure to the grass root level problems.	MOU with Village and a school under NSS Cell	October, 2021	Ms N S L Praveena	September 22 nd , 2021
7	The focus areas for FDP were discussed. It was decided to have FDP on mentoring and Intellectual Property Rights	To organize FDPs On IPR and Mentoring	December, 2021	Ms B Shivalakshmi	December 28 th , 2021
8	To make final year students of Degree and PG corporate ready was discussed. It was suggested that the trainings on aptitude and Reasoning, resume writing, interview skills, etc. has to be given	To organize employability training programs To organize career guidance programs To organize training program on aptitude and reasoning	December, 2021	Ms ANLSudha	December 30 th , 2021

	to students to increase the number of placements.				
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James

Rishi UBR Degree and PG College for Women
(Affiliated to Osmania University, MBA – Approved by AICTE)

Minutes of the Meeting of November 11, 2020

Date, Time & Venue	November 11, 2020, 12.30 pm to 1.30 pm, Online Meeting	
Members	Signatures of the Members Present	Members Absent
MsRajasree, Secretary & Correspondent		
MrsMadhaviLatha, Coordinator, CAC		
Dr K Suguna, Principal		
Ms M Rama, IQAC coordinator		
Ms D Harini, Assoc. Prof, Dept. of Commerce		
Ms N S L Praveena, HOD, Dept. of Business Management		
Ms ANLSudha, HOD, Dept. Of Science		
MrRVV Krishna, Asst. Prof, Dept. of Commerce		
Ms B Meghna, Asst. Prof, Dept of Commerce		
Mr L K Reddy, Administrative Officer		
Dr. T. Alekhya, Prof., Dept. of Commerce		ABSENT
MsLatesh, Asst. Prof., Dept. of Science		ABSENT
Ms B Shivalaskhmi, Asst. Prof, Dept. of Business Management		

	Agenda Points	<ol style="list-style-type: none"> 1. Identification of Industry Representative for IQAC 2. Identification Of Alumni member of IQAC 3. Online open Courses from Swayam Portal 4. Subscription to Online Libraries 5. Automation Of Library Operations 6. NIRF 7. Registration of Alumni Society 8. Initiation of NAAC Accreditation 9. Membership in Professional Bodies 10. Motivate faculty for FDPs 11. E Learning Room 12. Green Initiatives
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Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	The various industry representatives who have association with the college was discussed. MsKavitha Rajesh, Proprietor , Om Sai paints and Entrepreneur by herself was accepted by majority of the members to be approached for IQAC Industry representative	To contact MsKavitha Rajesh, Proprietor , Om Sai Paints to be a member of the college IQAC and get her acceptance	March 2021	Ms N S L Praveena	April 28th, 2021
2	Meritorious and active students from all streams of passed out students were discussed by taking inputs from Heads Of the	To Contact Ms Anjali	Decemember, 2020	Ms B Shivalakshmi	Nov 25th, 2020

	Departments				
3	The importance of Online courses was discussed. The swayam MOOCs and the national coordinators for the courses on the platform. Convenience and benefits were discussed.	E Learning Cell to facilitate Inauguration and active working of Local Chapter of NPTEL	January 2021	Ms B Meghna	January 30 th , 2021
4	To facilitate anytime and anywhere access to resources, benefits, features and cost of online libraries subscription was discussed. J Gate and DelNet were discussed. Administrative Officer pointed out that AICTE Framework suggested NDLI.	E Learning Cell to initiate the process of subscription to DelNet and NDLI	March 2021	Ms B Meghna; MsD Harini	March 10 th , 2021 (DELNET) April 8 th , 2021 (NDLI)
5	The administrative Officer discussed the software requirements. It was discussed how quotations have to be invited and the most suitable one has to be selected	To purchase Library Automation Software	March 2021	Mr L K Reddy	March 25 th , 2021
6	The importance of NIRF registration was briefed by IQAC Coordinator. The departments going for Ranking was discussed. The deadlines for registration was briefed. The various parameters required to upload for NIRF was given by SPOC. The various responsibilities for key indicators was assigned.	To register Department of Business Management for NIRF Ranking. Responsibilities assigned to the Head of The Department for timely upload of document.	March 2021	Ms M Rama , Spoc, NIRF and Ms N S L Praveena, HOD, Dept of Business Management	December, 24 th , 2020 (for registration) & upload by Feb 19 th , 2021
7	IQAC Coordinator discussed about	To register Alumni society	April 2021	Ms N S L praveena,	

	formal registration of alumni Society and design of a form for registration so that the process can be formalized. All the members accepted and supported the same.			Coordinator , Alumni Club	April 10 th , 2021
8	The NAAC accreditation Initiation was discussed. The preliminary briefing was done by IQAC Coordinator. The responsibility of the criteria's was to be taken by senior faculty members. Members expressed some guidance on initiation and documentation process	To initiate the accreditation Process. To conduct sessions the framework, key indicators and OBE	May 2021		
9	The advantages of membership in professional bodies was explained. The various benefits were discussed from various professional Bodies. HOD of Dept. of Science suggested Indian Science Congress for Science Faculty. Institutional membership benefits were discussed.	Professional Body Membership Cell to explore Institutional membership at HMA	May, 2021	MsHarini, Coordinator, Professional Body Membership Cell	June 10 th , 2021
10	Participation In FDPs in various fields and areas and continuous learning was emphasized by Academic director. It was discussed with the members that pandemic should not be stopping our learning and it is imperative for all of us to go through Online FDPs	Faculty to attend Online FDPs	May, 2021	HODs	
11	An E Learning Room to be	Setting up of E Learning	May, 2021	Ms B Meghna, E	

	arranged after taking up NPTEL local chapter. The learning material of the courses enrolled by students and faculty to be downloaded . Students should be able to watch the learning videos.	Room		Learning Cell	August 15 th , 2021
12	To encourage dry waste recycling and e waste recycling, MOU under ITC WOW initiative was discussed. Single use plastic bottles, paper waste , e -waste can be covered.	To sign MOU Under WOW Initiative of ITC	February, 2021	Ms B Meghna	Feb 27 th , 2021

Panis



Rishi UBR Degree and PG College for Women

(Affiliated to Osmania University, MBA Approved by AICTE)

Meeting of IQAC (Academic Year 2020-21)

Minutes of the Meeting

Date, Time & Venue	February 26, 2021; Conference Room; 2:00 pm to 4:00 pm.	
Members	Signatures of the Members Present	Members Absent
Ms Rajasree, Secretary & Correspondent Mrs Madhavi Latha, Academic director Mrs Kavitha Rajesh, Industry Representative Dr K Suguna, Principal Ms D Harini, HOD, Dept. of Commerce Ms N S L Praveena, HOD, Dept. of Business Management Ms R Sudha, HOD, Dept. Of Science Mr Krishna, Dept. of Commerce Ms B Meghna, Dept of Commerce Ms D S S S Ranjani, T& P Coordinator Mr L K Reddy, Administrative Officer Dr Y Alekhya, Dept. of Linguistics Ms B Shivalaskhmi Ms Swapna, Librarian Ms M Rama, IQAC coordinator Ms Anjali- Alumni Ms Anthima Agarwal		Mrs Kavitha Rajesh-Absent Dr Alekhya
Agenda Points	<ol style="list-style-type: none">1. Review of previous Meeting agenda items2. Training and Placement activities and Career guidance programs	

	3. Online Resources 4. Internal Exams performance during COVID 5. University external exams
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Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	<p>Previous meeting was held on November 20, 2020.</p> <p>The progress of previous agenda items were discussed. The various software for library automation was discussed.</p> <p>The various options for waste recycling was also discussed. E Learning Room inaugural was discussed.</p>	<p>NewGen Lib software for automation of Library</p> <p>MOU with Urban Rebox(WOW)</p> <p>E Learning Room Inaugural</p> <p>E Learning resources- Purchase of Delnet</p>	<p>March 15, 2021</p> <p>March 5, 2021</p> <p>July 1, 2021</p> <p>March 8, 2021</p>	<p>Ms Swapna</p> <p>Ms B Meghna</p> <p>Ms B Meghna</p> <p>Ms Swapna</p>	<p>17/3/21 Purch Smt</p> <p>11/3/2021 Meghna</p> <p>4/3/21 Subscriptions & MOU on Smt</p>
2	<p>The various training and placement activities that can be given online were discussed. Despite COVID, the online modes of career programs and other training activities were decided to be given preference</p>	<p>Career Guidance programs</p> <p>Training and Placement activities</p>	<p>May , 2021</p> <p>July , 2021</p>	<p>Ms D S S S Ranjani</p> <p>Ms DS S S Ranjani</p>	<p>30/05/21 Ppt Career guidance placement conduct</p> <p>02/08/21 Ppt Placement conduct</p>
3	<p>Online educational resources have been discussed. Subscription and MOU with DELNET was</p>	<p>To train teachers to use online tools effectively</p>	<p>March 10, 2021</p>	<p>Ms M Rama</p>	<p>Seminar teachers on 5/5/21 Rama</p>

	discussed. NDLI was also discussed. Zoom was to be used for online sessions and classes. For exams, Google forms to be used				
4	Internal exams performance was discussed. Students faced slight technical difficulties while using google forms. Few minutes of late submission due to network issues. The performance was ok. Students performed well in the exams. Performance in Practical subjects like maths, statistics was slightly problematic	To give more practice problems. To give assignments	HODs March 15, 2021 March 15, 2021	HODs Instruction given to teachers to conduct remedial classes	Given more practice problems On 12/3/21
5	University External Exams: The external exams are proposed to be held from March 21. The new patterns of exams were given.	To issue COVID Guidelines to students for exams. To create awareness of new pattern of external exam and update on reduction of timing	HODs March 29, 2021		Given awareness to students On 12/4/21

Ram
Signature of Coordinator






Rishi UBR Degree and PG College for Women




(Affiliated to Osmania University, MBA Approved by AICTE)



Meeting of IQAC (Academic Year 2021-22)


Minutes of the Meeting

Date, Time & Venue	March 23, 2022; 3: 00 pm to 4:30 pm; Conference Hall	
Members	Signatures of the Members Present	Members Absent
Ms M Rajasree, Secretary & Correspondent Mrs J MadhaviLatha, Academic director Mrs Kavitha Rajesh, Industry Representative Dr P Kameswara Rao, Principal Ms D Harini, Dept. Of Commerce Ms N S L Praveena, HOD, Dept. of Business Management Ms A N L Sudha, HOD, Dept. Of Science Mr Krishna, Dept. of Commerce Ms B Meghna, Dept of Commerce Ms D S S S Ranjani, T& P Coordinator Dr S Subbalakshmi Mr L K Reddy, Administrative Officer Dr Y Alekhya, Dept. of Linguistics Ms B Shivalaskhmi Ms Swapna, Librarian Ms M Rama, IQAC coordinator Ms Anjali- Alumni Ms Anthima Agarwal		Mrs Kavitha Rajesh-Absent Dr Y Alekhya

Agenda Points	<ol style="list-style-type: none"> 1. Administrative Training Programs and Quality improvement in Administration 2. Progress Of Accreditation 3. Attendance Monitoring and Mentoring 4. Result Analysis Of University Exams 5. Promotion Of Entrepreneurship
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Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	The training programs to be conducted for administrative staff was discussed. The suggested programs were stress management, yoga, tally, etc. The implementation of academic software for administration was also discussed.	To conduct training and stress management programs for administrative staff. To start implementation of Vmedulife for Attendance, Inventory.	December 2022	Ms N S L praveena  Ms M Rama	May, 2022 
2	The progress with accreditation work was discussed. The criteria coordinators had discussed the progress and	To target to submit IIQA in one year.	March, 2023	Ms M Rama	Feb 17, 2023 submitted 
3	The attendance percentage of students and the reasons for low attendance of some students was discussed. The mentoring progress and common problems of students were discussed.				


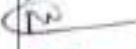




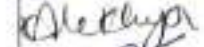


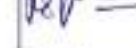




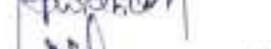
4	Result Analysis of the university exams conducted was discussed. The subjects with lower results were analyzed. The areas for improvement were to be identified.	Tutorial sessions for slow learners	June, 2022	HODs	Instructed 
5	Promotion Of Entrepreneurship: The various sessions held was discussed. The MOUs taken with ALEAP We HUB and SERA was discussed. The idea boot camp sessions conducted and identification of potential entrepreneurs was discussed.	International seminar Proposed	April, 2022	Ms B Meghna	23/4/22 


 Signature of the Coordinator



Rishi UBR Women's College
(Affiliated to Osmania University, MBA - Approved by AICTE)

Minutes of the Meeting of IQAC On July 14, 2022 (AY: 2022-23)

Date, Time & Venue	July 14, 2022, 11 am to 12:30 pm, Conference Room	
Members	Signatures of the Members Present	Members Absent
Ms M.Rajasree, Secretary & Correspondent		
Mrs J.MadhaviLatha, Coordinator - CAC		
Dr P. Kameswara Rao, Principal		
Ms. Kavitha Rajesh, Industry Expert		
Ms. M. Rama, IQAC Coordinator		
Dr. S. Subbalakshmi, Prof., Dept. of Commerce		
Dr. T. Alekhya, Prof., Dept. of Commerce		
Ms D Harini, Assoc. Prof, Dept. of Commerce		
Ms N S L Praveena, HOD, Dept. of Business Management		
MsANL.Sudha, HOD, Dept. Of Science		
Ms. T. Saritha, Assoc. Prof, Dept. of Science		
Ms B Meghna, Asst. Prof., Dept of Commerce		
Mr L K Reddy, Administrative Officer		
Mr. R. Ramakrishna, System Administrator		
Ms B Shivalashmi, Asst. Prof, Dept. of Business		

	<p>Management</p> <p>Ms. DSSS Ranjani, Asst. Prof. Dept. of Science</p> <p>Ms. Anjali, Alumni Representative</p> <p>Ms. Palak, Alumni Representative</p> <p>Ms. Sai Varshitha, Alumni Representative</p> <p>Ms. Anthima Agarwal, Alumni Representative</p> <p>Ms. E. Sneha, Student Representative (MBA)</p> <p>Ms. Ruksana, Student Representative (B.Com)</p> <p>Ms. Prashanthi, Student Representative (B.Sc)</p>	<p><i>Anjali</i></p> <p><i>Sneha</i></p>	<p>ABSENT</p> <p>ABSENT</p>
<p>Agenda Points</p>		<ol style="list-style-type: none"> 1. Welcome Remarks 2. Introduction of Members 3. Review and progress of Goals set for 2021-22 in the meeting held on June 19, 2021 4. Achievements of Rishi UBR in the Academic Year 2021-22 5. Vital Indicators of the academic Year 2021-22 <ul style="list-style-type: none"> Result Analysis Trainings & Placement Feedback 6. Alumni Meets 7. Implementation of Academic and OBE Software 8. Progress in Accreditation 	

	<p>9. To plan for the academic year 2022-23—Define goals and objectives to be achieved by the set goals</p> <p>10. Inputs from IQAC Members</p> <p>11. Inputs from the Alumni and Students</p> <p>12. Set the action points for the first quarter of the academic year 2022-23</p>
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Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	Welcome remarks was given by IQAC Coordinator	-	-	-	-
2	The Industry Representative MsKavitha Rajesh was Introduced.	-	-	-	-
3	Review of Agenda points of Nov 11, 2020 meeting	All action Points reviewed and completed. Enclosed the discussions			
4	<ul style="list-style-type: none"> ➤ The achievements were discussed and listed below: ➤ Name Change in alignment with NEP ➤ Initiation of BBA ➤ National Conference- September 4 and 5th, 2021 ➤ Management Perspective for Quality Outlook in the Post COVID Era" ➤ Patent publication ➤ An IOT Based Waste Management Device that Converts Green waste into Organic Manure 	-	-	-	-

	<ul style="list-style-type: none"> ✔ AICTE Internshala Award ✔ Notable Mention Award for high number of Internships ✔ State Level Competitions ✔ NachLe ✔ Chadarang ✔ Library Full Automation ✔ Incinerator ✔ ICT Academy Centre of Excellence ✔ Registration with NAD 				
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5	<p>The vital indicators were discussed.</p> <ul style="list-style-type: none"> • Cultural <ul style="list-style-type: none"> • Won 3rd Position in Osmania University inter collegiate competitions group dance • Won in Osmania university inter collegiate patriotic category • Annual Cultural Fest • International Music Day <p>Result analysis was handed over to the members. MBA had 98% result and Degree courses 75%result.</p> <p>Sports</p> <p>Won 1st prize in National Kabaddi, 2nd prize in National Cricket, 2nd prize in National Level Tug of War, Box Cricket 1st prize</p> <p>Participated in state Level Rugby, circle kabaddi, chess, Badminton, Throw Ball</p> <p>Management fest Aarohan</p>	---		<p>Ms B Meghna, E Learning Cell</p> <p>Ms M Rama, Primary Health Center MsMeghna.B, With E Learning Cell</p> <p>Ms N S L Praveena, Alumni and Learning Management System cell</p>	
6	<p>Alumni meet was arranged..the alumni were asked for interactive sessions, placement and internship opportunities.</p>	<p>The contact numbers , their work places and areas of expertise were collected. To contact them and arrange for sessions</p>	Once in 3 months	Ms N S L Praveena	December 23 rd , 2022
7	<ul style="list-style-type: none"> • Faculty successfully using for 	To start implementing other modules	November	Ms M Rama	

	mapping of CO-PO <ul style="list-style-type: none"> • Question paper designing with CO and BTL Mapping • Question wise Analysis for CO-PO Assessment • Assignments • Online Exams • Sharing of Notes • ERP Package--- Implementation started 	like committees , events, attendance, circulars,etc	2022		Sharee Kam
8	The dates and progress was discussed.	-To complete accreditation process	April, 2023	IQAC and HODs	-
9	The goals are set accordingly	<ol style="list-style-type: none"> 1. Strengthening the R & D Cell 2. Increasing consultancy and research projects 3. Accreditation process completion 4. Introduction of new AICTE approved diploma courses 5. MOU with Foreign University 6. Improvising the pass percentage of students from degree courses 7. Conducting training and career guidance programs in alignment with the industry needs 8. Feedback from parents on 	-	-	




Rishi UBR Degree and PG College for Women

(Affiliated to Osmania University, MBA Approved by AICTE)

Meeting of IQAC (Academic Year 2021-22)

Minutes of the Meeting

Date, Time & Venue	December 21, 2021; 3: 00 pm to 4:30 pm; Conference Hall	
Members	Signatures of the Members Present	Members Absent
Ms M Rajasree, Secretary & Correspondent Mrs J MadhaviLatha, Academic director Mrs Kavitha Rajesh, Industry Representative Dr P Kameswara Rao, Principal Ms D Harini, Dept. Of Commerce Ms N S L Praveena, HOD, Dept. of Business Management Ms A N L Sudha, HOD, Dept. Of Science Mr Krishna, Dept. of Commerce Ms B Meghna, Dept of Commerce Ms D S S S Ranjani, T& P Coordinator Dr S Subbalakshmi Mr L K Reddy, Administrative Officer Dr Y Alekhya, Dept. of Linguistics Ms B Shivalaskhmi Ms Swapna, Librarian Ms M Rama, IQAC coordinator Ms Anjali- Alumni Ms Anthima Agarwal		Mrs Kavitha Rajesh-Absent Ms Anjali Mr Krishna




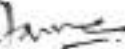




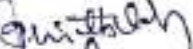

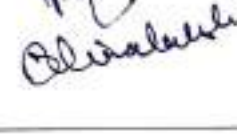
Agenda Points	<ol style="list-style-type: none"> 1. New batches Details 2. NIRF 3. MOUs and E governance 4. R & D Cell Activities 5. NPTEL Local Chapter Progress
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Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	The new batch orientation reports were discussed. The slow learners were identified after the induction program. The initiatives taken for slow learners was discussed.	Sessions on Communication skills, soft skills to be taken. Tutorials on difficult subjects to be taken	March, 2022 March, 2022	Dr Y Alekhya HODs	GD-1/4/22 Time mg- 10/3/22 Presentation Skills - 12/4/22 JK
2	NIRF : The data required and the readiness for NIRF submission was discussed. The placemen data was to be collected and the project details to be collected.	To be submitted before the final Date of upload i.e. Jan 31, 2022	Jan 30, 2022	Ms M Rama	Submitted 30/1/22 Ran
3	MOUs for social cause and academic activities to be improvised. The software purchased for academic purposes, CO-PO mapping Vmedulife was discussed.	Identification of Collaborative Industry Partners for MOUs for Social Cause and Academic activities To start using the software for question paper setting and result analysis	March, 2022	Ms D S S S Ranjani Ms N S L Praveena Ms M Rama	Viyas 23/1/22 29/1/22 ECC Good clay 30/1/22 Jannani 31/1/22 22/1/22
4	R & D activities: To have more	To organize FDP and	April, 2022	Dr S Subbalakshmi	Session Paper Publishing - Literature 20/4/22

	mapping of CO-PO <ul style="list-style-type: none"> • Question paper designing with CO and BTL Mapping • Question wise Analysis for CO-PO Assessment • Assignments • Online Exams • Sharing of Notes • ERP Package--- Implementation started 	like committees , events, attendance, circulars,etc	2022		Shabeehan
8	The dates and progress was discussed.	-To complete accreditation process	April, 2023	IQAC and HODs	-
9	The goals are set accordingly	<ol style="list-style-type: none"> 1. Strengthening the R & D Cell 2. Increasing consultancy and research projects 3. Accreditation process completion 4. Introduction of new AICTE approved diploma courses 5. MOU with Foreign University 6. Improvising the pass percentage of students from degree courses 7. Conducting training and career guidance programs in alignment with the industry needs 8. Feedback from parents on 			

Rishi UBR Women's College
(Affiliated to Osmania University, MBA – Approved by AICTE)

Minutes of the Meeting of IQAC On November 11, 2022

Date, Time & Venue	November 11, 2022, 3 pm to 4:00 pm, Conference Room	
Members	Signatures of the Members Present	Members Absent
Ms. M.Rajasree, Secretary & Correspondent		
Mrs. J. MadhaviLatha, Coordinator – CAC		
Dr. P. Kameswara Rao, Principal		
Ms. Kavitha Rajesh, Industry Expert		
Ms M Rama, IQAC coordinator		
Dr. S. Subbalakshmi, Prof., Dept. of Commerce		
Dr. T. Alekhya, Prof., Dept. of Commerce		ABSENT
Ms D Harini, Assoc. Prof., Dept. of Commerce		
Ms N S L Praveena, HOD, Dept. of Business Management		
Ms ANL Sudha, HOD, Dept. Of Science		ABSENT
Ms. T. Saritha, Assoc. Prof, Dept. of Science		
Ms B Meghna, Asst. Prof, Dept of Commerce		
Mr L K Reddy, Administrative Officer		
Mr. R. Ramakrishna, System Administrator		
Ms B Shivalaskhmi, Asst. Prof, Dept. of Business Management		

	Ms. DSSS Ranjini, Asst. Prof., Dept. of Science Ms. Anthima Agarwal, Alumni Representative Ms. Anjali, Alumni Representative Ms. E. Sneha, Alumni Representative Ms. Ruksana, Alumni Representative Ms. Prashanthi, Alumni Representative Ms. P. Ramya, Student Member Ms. Shiva Priya, Student Member Ms. Sailaja, Student Member	Ranjini Anjali E. Sneha Prashanthi P. Ramya Shiva Priya Sailaja	ABSENT ABSENT ABSENT
	Agenda Points	<ol style="list-style-type: none"> 1. Welcome Remarks and Review and progress of meeting agenda points held on July 14, 2022 2. NPTEL Local Chapter 3. Academic Software other modules implementation 4. Career guidance and corporate ready programs for students 5. Alumni Contacts 6. Conference 	

Agenda Item No.	Points Discussed	Resolution	Target Date	Responsibility	Action Taken
1	Welcome remarks were given by the IQAC Coordinator. The progress of agenda points of the previous meeting of July 14, 2022 were discussed. The conference report was given by Dr S Subbalakshmi, Convenor of the Conference.				

2	More number of students were enrolled for NPTEL. The various subjects for students were discussed. Entrepreneurship was taken as a subject and they were to be trained commonly on the assignments.	To motivate students to get enrolled for Entrepreneurship subject and train them on assignments.	November, 2022	Ms B Meghna	November 20 th , 2022
3	The other modules one by one was discussed to be taken up for implementation on vmedulife. Attendance and circulars modules started.	The other modules of events was started. The other modules like course file, mentoring were to be started	February, 2023	Ms M Rama	February 20 th , 2023
4	Career guidance and corporate ready programs were discussed. The training placement cell programs and schedules were discussed on various aspects	Training program on Aptitude and reasoning. Training programs by ICT Academy Training program on employability skills, digital marketing	March, 2023	MsD Shivaranjani	March 2 nd , 2023
5	Alumni contacts to be used. The alumni meet book was revised and the probable alumni for various events was discussed.	Alumni contacts as resource persons for various events of savishkaar, management fest, etc	May, 2023	Ms N S L Praveena	
6	The conference was successful. The works to be taken care after the conference like certificates, publication, etc to be divided	The division of work for follow up with the publisher and certificates was done. The total proceedings to be made ready	January, 2023	Dr S Subbalakshmi	January 10 th , 2023


Signature of the coordinator