

DEPARTMENT OF COMMERCE

Department: COMMERCE
Semester: I

Program: B.Com
Name of the Subject: ENGLISH

QUESTION BANK

UNIT-I:INTRODUCTION:

Unit – I

Markets have been said to reflect the 'soul' of the city . they are places where the inhabitants of the city visit to buy daily necessities and wants, as well where tourists come to buy the objects unique to that city as souvenirs. below are the questions to test the knowledge regarding the concept bazaars of Hyderabad.

PART –A

S NO	SHORT QUESTIONS
1	Describe the variety of articles the gold smiths make. Who will buy these things?
2	Can you think of a reason why the musicians and magicians are paired together in one stanza ? elaborate on your answer.
3	Comment on the juxtaposition of the flower- girls making garlands for bridegroom, while also making them for corpses at the same time.
4	How does this poem balance the physical world with philosophical?
5	The swadeshi movement launched during the freedom struggle urged Indians to boycott british products and to rely on local ones. Re-read naidu's biography on page 1 , and discuss what relevance the poem must have in this context.
6	What did the narrator like about his travelling companion ?
7	Compare how the narrator and the new passenger each form an impression of the girl.
8	Describe what happens when the girl gets off the train.
9	Why do you think the narrator tries to trick people into believing he can see ?
10	How does the girl respond to the narrator's questions?

PART –B

S NO	LONG QUESTIONS
1	Describe the scene of the bazaar in your own words ?
2	Reading this poem is an experience that involves the senses. Discuss.
3	What do you think are the special features of the bazaar ? how does it compare it with a fair bazaar in your town ?
4	What are the instances in the story where it is evident that both the narrator and the girl are blind ? how do they try to mislead each other ? do they succeed?

5	Several times in the conversation , the narrator tries to cover up his disability. Identify these instances and comment upon them.
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UNIT-II:INTRODUCTION:

UNIT - II:

PART -A

S NO	SHORT QUESTIONS
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1	The title of the poem is short and to the point . how does this apply to the overall theme of the poem ?
2	Explain the significance of the final two lines of the poem .
3	Explain the poets thoughts on the subject of patience
4	What does the poet say about perserverance
5	Briefly explain about the following with reference to context : But make allowance for their doubting too
6	Does the author feel sympathy for the lift man ? elaborate on your answer .
7	Write a short character sketch of the conductor
8	What does the author mean when he says that bad temper is infectious?
9	What is the significance of the chesterfield anecdote to the authors argument ?
10	Why is the author grateful that discourtesy is not a punishable offence ? do you agree with the authors opinion ?

PART –B

S NO	LONG QUESTIONS
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1	What kind of a person does the poet want his child to be ? what are the qualities that the poet is espousing?
2	According to the poem , what are some of the challenges that a person will have to face in life ?
3	Summarise the poets message in your words. Do you agree with it ?
4	Why , according to the author , is it important to exhibit good social graces ?
5	Comment on the importance of patience with respect to the theme of this essay.

UNIT-III:INTRODUCTION:

Unit – III

PART -A	
S NO	SHORT QUESTIONS
1	Who is the speaker of the poem , and what does he want to do ?
2	How does Ulysses describe Ithaca and its people? What is his attitude towards his subjects?
3	Who is telemachus, and what kind of a person does he seem to be?
4	“how dull it is to pause... not to shine in use” how does this statement reflect ulyssess attitude to life ?
5	Explain the meaning and significance of the following line : b. made weak by time and fate , but strong in will / to strive , to seek , to find and not to yield.
6	our failure is in exact ratio to the seriousness of the occasion , and to the depth of our feeling . what failure is Beerbohm talking about ? explain the meaning of this statement .
7	What about le ros surprisedBeerbohm at the train station ?
8	Elaborate on the purpose and working of the AASB in your own words.
9	Beerbohm says that despite being a good actor , le ros never found success on the London stage . comment on this statement in the light of the essay.
10	Why does the author say that he envied le ros ? how is this connected to his request to le ros
PART -B	
S NO	LONG QUESTIONS
1	What is the theme of the poem? How does the poet communicate this to the reader through the images of the poem ?
2	Some modern critics condemn Ulysses for selfishly abandoning his responsibilities as a husband , father and king – in order to pursue his own goals. In your opinion , is Ulysses a heroic or an unheroic figure ?
3	Who was Hubert le ros ? describe him and his personality in your own words. What difference did the author notice between le ross previous and present circumstances ?
4	How did the authors farewell at the train station differ from le ros send off ? what was ironic about this difference ?
5	What is beerbohms attitude towards seeing people of f at a port or train station ? why does he feel this way , and what does he prefer instead ?

UNIT-IV:INTRODUCTION:**UNIT - IV:****PART -A**

S NO	SHORT QUESTIONS
1	What does the poet accuse 'time' of ? what quality does the poem associate with time?
2	What prompted the poet to write this poem?
3	Whom does the poet feel jealous of , and why?
4	How does the poet console himself as the poem progresses ?
5	List the characteristic traits of the poet that you can deduce from this poem. Give brief reasons for your answer.
6	Why did Gandhi not talk at meetings ? what did people think of his silence ?
7	What was the conflict that the vegetarian society faced with regard to mr. Hills and mr.allinson? what was gandhis position ?
8	What happened when mr.howard invited Gandhi to speak at a meeting ? how did Gandhi feel about the incident ?
9	What preparations for a speech did Gandhi make before he left England ? how did the event end ?
10	What did his experience with public speaking teach Gandhi about himself ?
PART -B	
S NO	LONG QUESTIONS
1	What does Milton focus on in the first eight lines of the poem ? what change do you notice in the final six lines ?
2	What is the poets main cause of regret in the poem , and how does he finally come to terms with it ?
3	Comment on the tone of the poem . do you think the poem ends on a hopeful note ? give reasons to support your answer .
4	When a serious question came up for discussion , Gandhi says ' I thought it wrong to be absent , and felt it cowardice to register a silent vote' . what light does this throw on gandhis attitude to shyness? Discuss.
5	Gandhi says that his shyness eventually turned out to be a useful trait . explain

DEPARTMENT OF COMMERCE

SUBJECT: SANSKRIT

SEMESTER :ISEM

QUESTION BANK

तद्युनिवन्ध प्रश्नाः

Semester-I , UNIT-I

1. मुदाभिषेक्तुं वरद त्वमर्हसि :

1. श्रीमद्रामायण कर्ता कः ?
2. रामायणे कति काण्डः सन्ति ? ते कानि ?
3. रामायण ग्रन्थात् मूलश्लोकः कः ?
4. श्रीमद्रामायणस्य वैशिष्ट्यं श्लोकं लिखत ?
5. रामायणे कति श्लोकाः सन्ति ?
6. रामायण शब्दस्य व्युत्पत्तिः कः ?
7. रामायण कथा उपदेशः कः ?
8. वाल्मीकि महर्षेः अपरं नामानि कानि ?

Long Questions-

1. श्रीमद्रामायणस्य वाल्मीकिमहर्षेः वैशिष्ट्यं लिखत ?
2. श्रीरामचन्द्रः उद्दिश्य अयोध्यप्रजानां मनोभिष्टं विवृणुत ?
3. श्रीरामचन्द्रस्य गुणगणान् वर्णयितुम् ?

३. टिमालयो नाम नगाधिराजः

1. "टिमालयो नाम नगाधिराजः" पाठ्यभाग रचयिता कः ?
2. कान्तिदास विरचिते महाकाव्यानि कानि ?
3. "टिमालयो नाम नगाधिराजः" इति पाठ्यभागः कस्मात् ग्रन्थान् स्वीकृतः ?
4. कुमारसम्भव महाकाव्ये कति सर्गाः सन्ति ?
5. "उपमा कान्तिदासस्या" इति श्लोकं पूरयत ?
6. कान्तिदास महाकवेः विरचिते नाटकानि कानि ?

7. संस्कृतवाङ्मये पञ्चमहाकाव्यानि कानि ? ते कानि ?
8. कालिदासः कस्य राजस्य अस्थाने पण्डितः ?
9. कुमारसम्भवे महाकाव्ये प्रथमसर्गे कस्मात् पर्वत वर्णनं आस्ति ?
10. अकालशब्द्यामिव धातुमन्ताम् ? इति वाक्यं विवृणुत ?
11. यस्यार्थयुक्तं गिरिशज्जब्दं कुर्वन्ति वान्तव्यजनेश्चमर्थः। इति विवृणुतः

1. कविकुलगुरुं कालिदासमुद्दिश्य निबन्धं लिखत ?
2. हिमवत्सर्वतर्जणं कालिदासस्य प्रकृतिवर्णनाचातुर्थं विशदयत ?
3. कालिदासेन वर्णितानुसारं नगाधिराजं हिमवन्तम् उद्दिश्य निबन्धं लिखत ?
4. कुमारसम्भवे प्रथमसर्गे उक्तरीत्या हिमवत्पर्वतस्य स्मणीयतां वर्णयत ?
5. "उपमा कालिदासस्य" इति स उदाहरणानां निरूपयत ?

UNIT - II

3. धर्मबद्धो दौवारिकः

1. श्रम्यतमेष आगच्छामि आगत्य च निखिलं निवेदयामि । इति विवृणुत ।
2. तदद्युनेव परिष्कृतं पारदशस्म नुभ्यं दद्याम ? इति ससन्दर्भं व्याख्यात ।
3. "दौवारिक ! मया बहुशः परीक्षितोऽसि" । ससन्दर्भं व्याख्यात ?
4. "धर्मबद्धो दौवारिकः" इति पाठ्यभागे प्रधान उद्देशः कः ?
5. शिवराजवीरस्य प्रधान अमातः कः ?
6. अम्बिकादत्तव्यास जीवितकालविशेषांशः के ?
7. "धर्मबद्धो दौवारिकः" पाठ्यभागे सचयिता कः ?
8. अम्बिकादत्तव्यासस्य उपाधिः कः ?
9. नवशानि कानि ?
10. "धर्मबद्धो दौवारिकः" इति पाठ्यभागे प्रधान नायकः कः ? उपनायकः कः ?

Long Answers-

1. धर्मबद्धो दौवारिक इति पाठ्यांशे गौश्वसिंहस्य पात्रं विवृणुत ?
2. धर्मबद्धो दौवारिक इति पाठ्यांशस्य सारं लिखत ?
3. गौश्वसिंहस्य पात्रे कविः किं निरूपयति ?
4. धर्मबद्धो दौवारिक इति पाठ्यांशे दौवारिकस्य स्वामिभक्तिम् उल्लिखत ?
5. शिवराजविजय रचयितुं परिचयं प्रस्तुत ?

4. कृतद्वे नास्ति निष्कृतिः

- विष्णुशास्त्री

1. मनवे वाचस्पतये शुक्राय पशुशसय ससुताय ।
चाणक्याय च विदुषे नमोऽस्तु नयशास्त्र कर्तृभ्यः ॥
इति श्लोकं भावं अरचयत ?
2. "पञ्चतन्त्रस्य" ग्रन्थस्य पाठ्यभाग रचयिता कः ?
3. पञ्चतन्त्रे कति भागः सन्ति ?
4. "कृतद्वे नास्ति निष्कृतिः" इति पाठ्यभागः पञ्चतन्त्रे कति तन्त्रात् स्वीकृतः ?
5. महिनारोप्य नगरं पाल्नायितुं राजा नाम किम् ?
6. अमरशकत्य राज पुत्राः कीदृशः ?
7. समुत्पन्नेषु कर्तव्येषु बुद्धिर्यस्या न हीयते ।
स एव दुर्गा तरति जलस्थो वनशे चया । श्लोकः भावं लिखत ?
8. एकं प्रश्न्यते माता द्वितीयं वाक् प्रश्न्यते ।
वाग्जातमधिकं प्रोचुः सोदयदिपि बन्धुवत् ॥ भावं लिखतु ।
9. "द्वितीयोपदेशः" कर्ता कः ?
10. वैश्वदेवान्मापन्नः सोऽतिथिः स्वशिशुः क्रमः । ससन्दर्भं व्याख्यात ।

Long Answers

1. वानश्मकरयोः कथां पञ्चतन्त्रमनुसृतं वर्णयत ।
2. विष्णुशर्मणः पञ्चतन्त्रस्य परिचयं कुरुत ।
3. वानश्मकरयोः कथां पञ्चतन्त्रमनुसृतं वर्णयत ।
4. करालमुखस्य विन्वासिन्नातकान् प्रयत्नान् स्वन्तुमुखः कथं श्वं रक्षितुं धनितवान् ? विवृणुत ।
5. पञ्चतन्त्रमनुसृत्या स्वन्तुमुख - करालमुखयोः कथां संक्षेपेण लिखत ?

UNIT-III

5. एष धर्मः सनातनः

1. एष धर्मः सनातनः इति पाठ्यभागे कति श्लोकाः सन्ति ?
2. एष धर्मः सनातनः इति पाठ्यभागे कति विषयाः सन्ति ?
3. नीति शब्दस्य व्युत्पत्तिः कः ?
4. व्यावहारिक भाषे "धर्मः" इति पदस्य अर्थः कः ?
5. उद्धमेन हि सिद्ध्यन्ति कार्याणि न मनोरथैः ।
न हि शुभस्य सिद्धस्य प्रविशन्ति मुखे मृगाः ॥ श्लोक अर्थः कः ?
6. कति दोषाः पुरुषाः दानव्यः ? ते कानि ?
7. सन्मित्र लक्षणं किम् ?
8. कस्मिन् प्रान्ते न वस्तव्यम् ?
9. कति दोषाः पुरुषाः न दानव्यः ? ते कानि ?
10. विद्वान्नी लक्षणं किम् ?

Long Answers-

1. "सब धर्मः सनातनः" इति पाठ्यशास्त्रास्य सारं विवृणुत ?
2. नीतिश्लोकानाम् अध्ययनेन किम् प्रयोजनम् ? विवृणुत ?
3. "सब धर्मः सनातनः" इति पाठ्यांशस्य अध्ययने मानवताविकासः भवति, कथमिति निरूपयत ।

UNIT - IV

शब्दाः

1. शब्दः निर्वचनं किम् ?
2. शब्दः कति विधाः ? ते कानि ?
3. विशक्तिः नाम किम् ? कति विशक्तयः ?
4. वचनं नाम किम् ? कति ?
5. शमः दशरथस्य पुत्रः ।
शमः सदा विजयते ॥ इति वाक्यार्थः लिखत ?
6. शमाय तस्मै नमः ।
शमात् नास्ति पराथणम् ॥ इति वाक्यार्थं लिखतु ।
7. अजन्तशब्दः निर्वचनं किम् ? उदाहरणानि कानि ?
8. हतन्तशब्दः निर्वचनं किम् ? उदाहरणानि कानि ?
9. "वारि" शब्दस्य चतुर्थी विशक्ति, द्विवचनम् किम् ?
10. श्मा शब्दस्य पञ्चमी विशक्तिः किम् ?

Long Answers-

1. ऋकारान्त पितृ शब्दः सविशक्ति रूपेण लिखत ?
2. अकारान्त देव, अच्युत शब्दः सविशक्ति रूपेण लिखत ?

3. अकारान्त श्रिता, अहल्या शब्दाः संपूर्णेन लिखत ?
4. उकारान्त अम्बु, जत्रु शब्दाः संपूर्णेन लिखत ?

UNIT-V

सन्धयः

1. सन्धिः निर्वचनं किम् ?
2. सन्धिः शब्दस्य व्युत्पत्तिः किम् ?
3. सन्धिः कति विधाः ? ते कानि ?
4. अच् सन्धिः निर्वचनं किम् ? उदाहरणानि कानि ?
5. ह्रस्व सन्धिः निर्वचनं किम् ? उदाहरणानि कानि ?
6. सवर्णदीर्घ सन्धिः सूत्रं किम् ? उदाहरणानि लिखत ?
7. परमोदार्यम्, धातुणम् शब्दाः विधत्तयत् ।
8. वाङ्मयम्, कश्चिन्नरः इति विधत्तयत् ।

Long-Answers-

1. व्याकरणशास्त्रे सन्धयः प्राधान्यं, प्रयोजनं विशदयत् ।
2. अच् सन्धयः कति भेदाः ? सर्वे सन्धयः सूत्राणि, उदाहरणानि, लिखत ?
3. ह्रस्व सन्धयः कति भेदाः ? सर्वे सन्धयः सूत्राणि, उदाहरणानि लिखत ?

ENVIRONMENTAL STUDIES

QUESTION BANK

	UNIT - I : Ecosystem, Biodiversity & Natural Resources (15 hrs.) 1. Definition, Scope & Importance of Environmental Studies. 2. Structure of Ecosystem – Abiotic & Biotic components Producers, Consumers, Decomposers, Food chains, Food webs, Ecological pyramids) 3. Function of an Ecosystem :Energy flow in the Ecosystem (Single channel energy flow model) 4. Definition of Biodiversity ,Genetic,Species& Ecosystem diversity , Hot-spots of Biodiversity, Threats to Biodiversity , Conservation of Biodiversity (Insitu&Exsitu) 5. Renewable &Non – renewable resources, Brief account of Forest , Mineral & Energy (Solar Energy & Geothermal Energy) resources 6. Water Conservation , Rain water harvesting & Watershed management.
1.	SHORT ANSWER QUESTIONS
2.	Write briefly about Abiotic and biotic components.
3.	Discuss about food chain and food webs
4.	Write a short note on Decomposers.
5.	Write about renewable and non-renewable energy resources.
6.	Write a note on water conservation
7.	Write a short note rainwater harvesting.
8.	Discuss about solar energy.
	LONG ANSWER QUESTIONS
9.	Define Environmental studies and discuss its scope and importance
10.	Brief account of Forest resources
11.	Define and explain conservation of Biodiversity.

	UNIT – II: Environmental Pollution , Global Issues & Legislation (15 hrs.) 1. Causes, Effects & Control measures of Air Pollution, Water Pollution 2. Solid Waste Management 3. Global Warming & Ozone layer depletion. 4. Ill – effects of Fire- works 5. Disaster management – floods, earthquakes & cyclones 6. Environmental legislation :- (a) Wild life Protection Act (b) Forest Act (c) Water Act (d) Air Act 7. Human Rights 8. Women and Child welfare 9. Role of Information technology in environment and human health ∞ Field Study: (5 hours) • Pond Ecosystem • Forest Ecosystem
1	SHORT ANSWER QUESTIONS
2	Discuss about global warming
3	Discuss about depletion of ozone layer.
4	Write in brief about role of Information technology in environment and human health.
5	Discuss about women and child welfare.
6	Write about forest act and wildlife protection act.
7	Write about solid waste management.
8	Write a note on ill effects of fireworks.
9	LONG ANSWER QUESTIONS

10	Discuss about causes ,effects and control measures of Air pollution, water pollution.
11	Write a brief note about disaster management

Department: Commerce
Semester: I

Program: B.com I year
Name of the Subject: Financial Accounting I

QUESTION BANK

UNIT-I: ACCOUNTING PROCESS

Unit – I

ACCOUNTING PROCESS: Financial Accounting: Introduction – Definition – Evolution – Functions-Advantages and Limitations –Users of Accounting Information- Branches of Accounting – Accounting Principles: Concepts and Conventions- Accounting Standards– Meaning – Importance – List of Accounting Standards issued by ASB -- Accounting System- Types of Accounts – Accounting Cycle- Journal- Ledger and Trial Balance. (Including problems)

PART -A

S NO

SHORT QUESTIONS

1

Explain the objectives of accounting

2

Give five functions of accounting

3

Note the limitations of accounting

4

Mention the two bases of accounting

5

Explain the fundamental accounting equations

6

Explain the types of accounting

7

What are the advantages of double entry system

8

Explain the accounting cycle

9

What is single entry system? Explain the features

10

Differentiate between double entry system and single entry system

PART -B

S NO

LONG QUESTIONS

1

Show the accounting equation for the following transactions of Ramesh Mittal:

Sold goods costing Rs. 50000 to shyam.

Purchased household goods for Rs. 15000 giving Rs.5000 in cash and the balance through a loan.

	allowed him discount	Rs.50
	April 28: Paid Shyam cash	Rs.4000
	Discount allowed	Rs.225
	April 30: Cash sales for the month	Rs.8000
	Paid Rent	Rs.500
	Paid salary	Rs.1000
5	Show the accounting Equation for the following transactions of Mohit for the year 2016	
	Started business with cash	Rs.18000
	Paid rent in advance	Rs.400
	Purchased goods for cash and on credit	Rs.5000 & Rs.2000
	Bought motor-cycle for personal use	Rs.8000
	Purchased equipment for cash	Rs.500
	Paid to creditors	Rs.600
	Sold goods for cash(costing Rs.2400)	Rs.4000
	Rent paid Rs.1000 and rent outstanding	Rs.200
	Depreciation on equipment	Rs.25
	Business expenses	Rs.400

QUESTION BANK

UNIT-II:SUBSIDIARY BOOKS

Unit – II

SUBSIDIARY BOOKS:Meaning –Types - Purchases Book - Purchases Returns Book - Sales Book - - Sales Returns Book - Bills Receivable Book - Bills Payable Book – Cash Book - Single Column, Two Column, Three Column and Petty Cash Book - Journal Proper. (Including problems)

PART -A

S NO	SHORT QUESTIONS
1	What is a subsidiary book? Explain its types.
2	Explain about the purchase returns book

3	Draw the specimen of Three Column cash book
4	What are the advantages of subsidiary books
5	What are the features of Petty Cash Book
6	Explain the objectives of Subsidiary books
7	Differentiate between Purchase book and sales book
8	Explain the properties of Cash book
9	What are the disadvantages of Subsidiary book
10	Explain the types of subsidiary book
PART -B	
S NO	LONG QUESTIONS
1	<p>Ramesh sells stationeries in a retail shop. The following return and allowances were made to his customers in the month of February, 2018.</p> <p>Feb. 10 Returns of 5 exercise books at Rs.10 each by Tanuja</p> <p>Feb. 15 Ram returned 2 notebooks at Rs20</p> <p>Feb. 20 Issued a credit note to Tina for Rs15</p> <p>Feb. 25 Jay returned damaged ruler for Rs10</p> <p>You are required to record the returns Inward journal and post the entries to the ledger.</p>
2	<p>Dr.Shyam made the following credit purchases in the month of January, 2019</p> <p>Jan. 1 From Anita 4 bags of wheat at Rs.1,000 each</p> <p>Jan. 5 Form Geeta 3 bags of rice at Rs.1,500 each</p> <p>Jan. 10 From Ramesh 7 tins of palm oil at Rs.5000 each</p> <p>Jan. 15 From Navya 5 bags of beans at Rs.800 each</p> <p>Jan. 25 From Teena 10 gallons of Groundnut oil at N600 each</p> <p>Required to record the Journal and post the items to the relevant accounts in the ledger.</p>
3	Explain the difference between purchase book and sales books
4	Record the following transactions in the relevant subsidiary books and post to the ledger.

	2014
	Jan. 1 Credit purchase of good from SitaRs.500, Bhima Rs.400
	Jan 5 Return toBhimaRs.100
	Jan.15 Credit purchase from T. AnushRs250, Charli Rs.350
	Jan. 20 Return to T. AnushRs .50
	Jan 28 Credit purchase fromBhimaRs 450

5	Enter up sales and purchase Journal and the Returns Inwards and Outwards Journal from the following details, then post to the customer's and supplier account and show the transfer to the General ledger 2013
	May 1 Credit sales to M. Ayodeji N3,000; Tara Rs.4.300
	May 3 Credit Purchases from Y. AnkushRs.4000; Q SamRs. 650
	May 5 Returns Inwards from M. Aman 250, Tara Rs.500
	May 10 Bought goods on Credit from E. BhimaRs3, 400
	May 13 Return Outwards to E.BhimaRs200
	May 16 Credit sale to S. Ankit N5,700 N. saraRs4,700
	May 20 Goods bought on Credit from N. Akin Rs500
	May 26 Goods Return by us to N. Akin Rs500

UNIT-III: BANK RECONCILIATION STATEMENT

Unit – III

Meaning – Need - Reasons for differences between cash book and pass book balances – Favourable and over draft balances – Ascertainment of correct cash book balance (Amended Cash Book) - Preparation of Bank Reconciliation Statement. (Including problems)

PART -A

S NO	SHORT QUESTIONS
1	What do you mean by Bank Reconciliation statement?
2	Explain cash book and pass book balances
3	What are overdraft balances?
4	What are Unpresented cheques?
5	What are cash book adjustment?
6	Explain the type of cheques which are issued by a firm

7	Explain the favourable balances of cash book
8	Write a note on the omission of Bank charge
9	List down the correct cash book adjustment
10	List the transactions which can be credited in cash book
PART -B	
S NO	LONG QUESTIONS
1	<p>Prepare a bank reconciliation statement as on July 31, 2018 from the following details of Rachna& Co.</p> <p>a. Balance as per the cash book Rs. 55,000.</p> <p>b. Cheques for Rs 5,300 is deposited in the bank but not yet collected by the bank.</p> <p>c. R.s 200 bank incidental charges debited to Rachna& Co. account, which is not recorded in cash book.</p> <p>d. A cheque for Rs 20,000 is issued by Rachna& Co. not presented for payment.</p>
2	<p>On March 31, 2018 the bank column of the cash book of Namrata& Co. showed a credit balance of Rs. 1,17,100 (Overdraft). From the following cash and bank statement particulars: Prepare bank reconciliation statement as on March 31, 2018.</p> <p>a. Payment received from a customer directly by the bank Rs. 28,500 but no entry was made in the cash book.</p> <p>b. Cheques received and recorded in the cash book but not sent to the bank of collection Rs. 13,400.</p> <p>c. Cheques issued for Rs. 1,80,400 not presented for payment. Interest of Rs. 8,800 charged by the bank was not entered in the cash book. Prepare bank reconciliation statement</p>
3	Explain the reasons for differences between cash book and pass book balances
4	Explain the steps involved in preparation of bank Reconciliation Statement
5	Prepare bank reconciliation statement for Swarna for March 31, 2018, from the following particulars Swarnahad on overdraft of Rs. 7,000 as shown by her cash book. Cheques amounting to Rs 1,500 had been paid in by her but were not collected by the bank. She issued cheques of Rs 750 which were not presented to the bank for payment. There was a debit in her passbook of Rs. 50 for interest and

	Rs. 150 for bank charges
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QUESTION BANK

UNIT-IV:

Unit – IV

RECTIFICATION OF ERRORS AND DEPRECIATION: Capital and Revenue Expenditure – Capital and Revenue Receipts: Meaning and Differences - Differed Revenue Expenditure. Errors and their Rectification: Types of Errors - Suspense Account – Effect of Errors on Profit. (Including problems) Depreciation (AS-6): Meaning – Causes – Difference between Depreciation, Amortization and Depletion - Objectives of providing for depreciation – Factors affecting depreciation – Accounting Treatment – Methods of depreciation: Straight Line Method - Diminishing Balance Method (Including problems)

PART -A

S NO	SHORT QUESTIONS
1	Explain the Rectification of Errors?
2	Using the declining balance method at a rate of 25% per year, what is the depreciation expense for year 2 on a asset costing 100,000?
3	On 1stJuly 1993, Addison purchased a second hand machine for \$ 18000 and spent \$ 2000on its repairs and installation.On 30thJune 1996 the machinery was disposed off for a sum of \$ 13,600. Assuming thebooks are closed on 31stDecember each year and taking the rate of depreciation at 10% p.a.on diminishing balance, show the machinery account
4	What are difference between Capital expenditure and Revenue Expenditure?
5	If an asset costing 10,000 has a salvage value of 2,000, what is the depreciation expense for year 5 using the declining balance method at a rate of 20% ?
6	Explain the types of Errors?
7	Explain the factors affecting depreciation?
8	Rectify the following errors: i. Credit sales to Mohan ₹ 7,000 were not recorded. ii. Credit purchases from Rohan ₹ 9,000 were not recorded. iii. Goods returned to Rakesh ₹ 4,000 were not recorded. iv. Goods returned from Mahesh ₹ 1,000 were not recorded.
9	What do you mean by Suspense Account?
10	What are the various methods of depreciation?

PART -B	
S NO	LONG QUESTIONS
1	<p>Rectify the following errors assuming that suspense account was opened. Ascertain the difference in trial balance.</p> <ol style="list-style-type: none"> a. Credit sales to Mohan ₹ 7,000 were recorded in Purchase Book. However, Mohan's account was correctly debited. b. Credit purchases from Rohan ₹ 9,000 were recorded in sales book. However, Rohan's account was correctly credited. c. Goods returned to Rakesh ₹ 4,000 were recorded in sales return book. However, Rakesh's account was correctly debited. d. Goods returned from Mahesh ₹ 1,000 were recorded through purchases return book. However, Mahesh's account was correctly credited. e. Goods returned to Naresh ₹ 2,000 were recorded through purchases book. However, Naresh's account was correctly debited.
2	<p>Rectify the following errors:</p> <ol style="list-style-type: none"> i. Credit sales to Mohan ₹ 7,000 were recorded as ₹ 700. ii. Credit purchases from Rohan ₹ 9,000 were recorded. as ₹ 900. iii. Goods returned to Rakesh ₹ 4,000 were recorded as ₹ 400. iv. Goods returned from Mahesh ₹ 1,000 were recorded as ₹ 100.
3	<p>Rectify the following errors and ascertain the amount of difference in trial balance by preparing suspense account :</p> <ol style="list-style-type: none"> a. Credit sales to Mohan ₹ 7,000 were posted as ₹ 9,000. b. Credit purchases from Rohan ₹ 9,000 were posted as ₹ 6,000. c. Goods returned to Rakesh ₹ 4,000 were posted as ₹ 5,000. d. Goods returned from Mahesh ₹ 1,000 were posted as ₹ 3,000. e. Cash sales ₹ 2,000 were posted as ₹ 200.
4	<p>Rectify the following errors :</p> <ol style="list-style-type: none"> i. Credit sales to Mohan ₹ 7,000 were recorded as ₹ 7,200. ii. Credit purchases from Rohan ₹ 9,000 were recorded as ₹ 9,900. iii. Goods returned to Rakesh ₹ 4,000 were recorded as ₹ 4,040. iv. Goods returned from Mahesh ₹ 1,000 were recorded as ₹ 1,600
5	<p>Rectify the following errors:</p> <ol style="list-style-type: none"> a. Salary paid ₹ 5,000 was debited to employee's personal account. b. Rent Paid ₹ 4,000 was posted to landlord's personal account. c. Goods withdrawn by proprietor for personal use ₹ 1,000 were debited to sundry expenses account. d. Cash received from Kohli ₹ 2,000 was posted to Kapur's account.

	e. Cash paid to Babu ₹ 1,500 was posted to Sabu's account.
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QUESTION BANK

UNIT-IV:

Unit – V

FINAL ACCOUNTS: Final Accounts of Sole Trader: Meaning -Uses -Preparation of Manufacturing, Trading and Profit & Loss Account and Balance Sheet – Adjustments – Closing Entries.(Including problems)

PART -A

S NO	SHORT QUESTIONS
1	What is a Balance Sheet?
2	What are the various classifications of assets?
3	What are the uses of manufacturing account?
4	Explain profit and loss account?
5	Explain briefly the uses of Profit and loss account?
6	Explain in detail the steps for preparation of Balance Sheet.
7	Who is a sole trader?
8	Mention the steps to prepare manufacturing account
9	List down 5 entries in Final accounts of sole trader
10	List down 5 entries of balance sheet

PART -B

S NO	LONG QUESTIONS
1	On the 1 January, 2008 Nilesh lent Rs 5,000 @ 6% per annum. Interest is receivable on 31 December each year. The accounts are closed on 30 June each year. Give journal entries on 30 June, 2008 and on 1 July, 2008 and show the ledger, profit & loss account and balance sheet 30 June, 2008
2	Sundaram & Co. has lost stocks in a fire accident Rs. 50,000. Amount admitted by Oriental Fire insurance company under the fire insurance policy is Rs. 35,000. The claim amount is yet to be received from the insurance company. Show the presentation in the Trading, Profit and Loss Account and Balance

	Sheet
3	Kalyan & Co. has been running its cloth business. At the end of Dec. 2008, the firm's books of accounts show the debtors at Rs. 4,00,000. Out of those debtors, Rs. 20,000 have been recognized as bad debts as those debtors have become insolvent. Show the position in the financial statements.
4	Kishore & co. has been a running garment business. At the end of Dec, 2007, the firm's books of accounts show the debtors at Rs. 3,00,000. Out of those debtors, Rs. 10,00 are not traceable and to be treated as bad debts. By practice, over the years, it has been noticed that the business loses money even on the expected realizations from the good debtors too. The business adopts a consistent policy of making a provision of 5% on the expected good debtors towards bad and doubtful debts. Show the position in the financial statement
5	At the end of the year 2008, Radhi & Co. has observed that their the debtors are Rs. 5,00,000. Out of those debtors, Rs. 5,000 are not traceable and to be treated as bad debts. By practice, over the years, it has been noticed that the business loses money on the expected realizations from the good debtors too. The business adopts a consistent policy of making a provision of 5% on the expected good debtors. Provision for bad and doubtful debts stand at Rs. 14,500 at the end of Dec, 2007. Show the position in the financial statements.

Department: Commerce

Program: B.Com I Year

Semester: I

Name of the Subject: **BUSINESS ORGANISATION AND**

MANAGEMENT

Objective: To acquaint the students with the basics of Commerce and Business concepts and functions, form of Business Organization and functions of Management.

QUESTION BANK

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UNIT-I: INTRODUCTION AND FORMS OF BUSINESS ORGANISATIONS	
Learning Objective	
To understand the Concepts of Business, Trade, Industry and Commerce, Objectives and functions of Business and Forms of Business Organization	
PART – A	
S NO	SHORT QUESTIONS

1	DefinethetermBusiness
2	WhatarethedifferencebetweenTradeandcommerce?
3	MentionanythreeobjectivesofBusiness
4	MeaningofPartnershipDeed.
5	Whataredifferentkindsofpartners?
6	Whatismeantbysoleproprietorship?
7	WhatisHinduUndividedFamily?
8	Mentionanytwo liabilityofpartnership
9	GiveonedifferencebetweenIndustryandcompany
10	Definetrade.
PART–B	
S NO	LONGQUESTIONS
1	DefineBusiness.ExplainitsobjectivesandfunctionsofBusiness.
2	Whatarethesocialresponsibilitiesofabusiness?Discuss
3	Discussadvantagesanddisadvantagesofsoleproprietorship.
4	Definepartnershipand explaintheliabilitiesofpartnership.
5	DiscussmeaningofHinduUndividedFamilyanditscharacteristics.

UNIT-II:JOINTSTOCKCOMPANY	
ToknowaboutJointStockCompanyanddocumentstobepreparedforincorporation ofcompany.	
PART –A	
S NO	SHORTQUESTIONS
1	Definejointstockcompany
2	MentioncharacteristicsofJointStockCompany.
3	Whataredifferent kindsof company?

4	What are the stages of promotion?
5	Who is promoter?
6	What do you mean by Memorandum of Association?
7	What do you mean by Articles of Association?
8	What is meant by prospectus?
9	Write a note on Red herring prospectus
10	What is meant by statement in lieu of prospectus?
PART-B	
S NO	LONG QUESTIONS
1	Define Joint Stock Company and explain its characteristics, advantages and disadvantages.
2	Explain different kinds of companies?
3	What are different stages of promotion?
4	Explain the clauses of Memorandum of Association.
5	Explain the clauses of Articles of Association.
UNIT-III: INTRODUCTION TO FUNCTIONS OF MANAGEMENT:	
Understand the concept of Management, Meaning , Characteristics , Functions of Management , Levels of Management and Skills of Management and discuss the contribution of Scientific Management by Fayol's.	
PART -A	
S NO	SHORT QUESTIONS
1	Define management.
2	What is the function of management?
3	What are the levels of management?
4	What are the skills of a manager?
5	What are the objectives of management?
6	Mention Principles of scientific management.

7	Objectivesofscientificmanagement.
8	DefinePlanning.
9	Whatisorganizing?
10	Whatdomeanbycontrolling?
PART-B	
S NO	LONGQUESTIONS
1	DefineManagementandexplainnatureandfeaturesofmanagement.
2	ExplainfunctionofManagement.
3	Explain14principlesofmanagementgivenbyFayol's.
4	Explain levelsofmanagementandskillsof managerwithanexample.
5	Asamanagerwhataretherolesandresponsibilitiesinanorganizationdiscuss.

UNIT-IV:PLANNINGANDORGANISING

To know about meaning of planning, various types of plans, planning process and MOB. To understand about organizing, process of organizing and principles of organization.

PART -A

S NO	SHORTQUESTIONS
1	GivetheMeaningofplanning
2	DefineManagementbyObjectives(MBO)
3	MentiontheAdvantagesandDisadvantagesofplanning
4	WhatdoyoumeanbyManagementbyObjectives(MBO)explainitsmethodology?
5	Defineorganization.
6	Whatarefactorsinfluencingthespanofsupervision
7	DistinguishbetweenMissionandVision
8	Whatisthesignificanceofformalorganizationinbusiness?
9	Whatareformalorganizations?Explaintheirfeatures

10	Distinguish between formal and informal organization.
PART-B	
S NO	LONG QUESTIONS
1	Explain the steps in MOB planning.
2	Do you think adapting MOB can improve the corporate planning? Discuss
3	Explain the steps in planning.
4	With suitable examples differentiate activities of the formal and informal groups in management process.
5	What are the factors affecting the span of control?
UNIT-V: AUTHORITY, COORDINATION AND CONTROL:	
<p>To understand about authority, Power, responsibility and accountability of a manager. Different techniques of effective coordination. Understand the relation between controlling and other managerial function in general and planning in particular.</p>	
PART -A	
S NO	SHORT QUESTIONS
1	Define Authority.
2	What do you mean by Power?
3	What is meant by Responsibility?
4	Define controlling
5	Mention the objectives of controlling
6	What do you mean by Delegation of Authority?
7	What do you mean Decentralization of Authority?
8	Define Coordination.
9	Mention Steps in control.
10	What are the techniques of effective coordination?
PART-B	
S NO	LONG QUESTIONS

1	Explain how controlling helps in achieving the organizational goals.
2	What is controlling? Explain its purpose in an organization.
3	Define coordination and explain the principles of coordination.
4	Explain the techniques of effective coordination.
5	Discuss about delegation of authority with an example.

